



YSGOL OWEN JONES

GOVERNORS ANNUAL REPORT TO PARENTS 2020-2021

FULL REPORT

Chair of Governors Report

The Governing Body is pleased to present this Annual Governors report to the parents and stakeholders of Ysgol Owen Jones. The report has been written to provide a comprehensive overview of the school and its performance during the academic year 2020/21 and contains a range of information consistent with the statutory reporting requirements as set out by the Welsh Assembly.

There are two versions of the report;

- A summary report, paper copies of which has been distributed to all parents and provide detail of the Governing Body, School Performance and attendance and detail of the sporting provision.
- A full report which is available on request from the school office or can be downloaded from the Ysgol Owen Jones website (<https://ysgolowenjones.wales>).

The school year has been disrupted with the challenges presented by the pandemic and returning to the new normal under Covid-19 safety protocols. Gareth and his team have performed well under difficult circumstances, adapting the school environment and teaching practices to deliver as stable learning environment as practicable.

The school's financial performance remained positive during the year, however this will become more difficult as school funding is reduced going forward.

Finally, I would like to thank all pupils and parents for their flexibility and support through the home-schooling period and the return to the classroom in the autumn term.

Mark Albiston

GOVERNING BODY (CURRENT STRUCTURE 2020/21)

Name	Role	Re-election Date	Contact Email
Mark Albiston	Chairman	01/07/2022	Markalbiston177@btinternet.com
Cllr Alison Brebner	Community	06/10/2021	abmaescelyn@gmail.com
Rev. Dr Richard Hainsworth	Co-Opted/Vice Chair	23/10/2022	Rich_hainsworth@yahoo.co.uk
Cllr. Marion Bateman	LEA		Marionbateman47@gmail.com
Susan Hughes	Parent	06/12/2023	suebaxendale@hotmail.co.uk
Sheryl Garrett	Parent	11/03/2024	Sheryllouise75@gmail.com
Adam Evans	Partnership	25/01/2021	Adam.evans@gov.wales
Michele Farrell	Co-opted	23/03/2022	tmfarrell6@gmail.com
Liz Jones	Teacher	04/01/2022	Saj2fly@msn.com
Hayley Taylor	Staff	01/09/2024	Taylor.marc10@yahoo.com
Helen Melling	Parent	20/11/2024	Helenmelling08@gmail.com
Gareth Caughter	Head teacher	n/a	ojhead@hwbmail.net
Susan Pilkington	Co-opted	01/09/2021	Roy.pilkington@btinternet.com
Ceri Ord	Clerk	n/a	ojmail@hwbmail.net

CHANGES TO THE GOVERNING BODY

During the year there have been several changes to the Governing body.

This has included three Governors stepping aside from their positions, as their term of office has ended or their circumstances have changed making it difficult for them to continue in the role.

The Governors would like to thank:

- David Williams (LEA Governor)
- Kelly Francis (Parent Governor)

The Governing body would also like to welcome the following new Governors to the team:

- Susan Pilkington (Co-opted Governor)

The Governing body currently has a vacancy for a Parent Governor.

GOVERNOR SUB-COMMITTEES & LINKS TO CURRICULUM AREAS

Each school governor is aligned to one of two sub-committees whose purpose it is to provide specific governance and oversight in that area of school performance. In addition, some Governors are aligned with areas of the curriculum and provide oversight of performance and teaching methods in these areas through learning walks with the subject lead.

Key Question 1, 2 & 3 (Sub Committee 1)

KEY PURPOSE:

- To monitor and evaluate areas of achievement, progress, teaching and assessment.
- To monitor and evaluate children’s needs, wellbeing, equal opportunities, special education needs, health and safety and links with the wider community.

Name	Specific Area of Responsibility
Michele Farrell	Maths/Numeracy
Alison Brebner	English/Literacy
Michele Farrell	Curriculum / Teaching and Learning
Adam Evans	Information Communication Technology

Key Question 4 & 5 – (Sub Committee 2)

KEY PURPOSE:

- To agree, set and monitor the school budget, and monitor and evaluate the effectiveness of resources and accommodation.
- Track and monitor the learning support and provision for pupils along, along with the personal development and safeguarding
- To monitor and evaluate all issues relating to staff, including grievance, capability and the effectiveness and functions of leadership and management.

Name	Specific Area of Responsibility
Mark Albiston	Finance
Gareth Caughter	Leadership
Hayley Taylor	ALN/Basic Skills
Richard Hainsworth	Pupil Voice

SCHOOL NUMBERS

School pupil numbers have decreased over the past year due to a large Year 6 cohort transitioning to High School and due to a relatively small Nursery intake and some pupils leaving the school due to relocating.

	Nursery	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Total
Pupils	13	14	17	16	18	14	12	19	123
FTE		14	17	16	18	14	12	19	110

FINANCIAL PERFORMANCE

During the year with the background of challenged school budgets supplemented by catch up grants (post lockdown) the school has maintained the number of classes at 5. The school carryover for 2020/21 was £22,928 compared to an outturn in 2019/20 of £2,694.

With the per capita budget reducing there continues to be a need to manage the school budget closely. The financial forecast for 2021/22 is expected to be a challenge as school funding reduces over the next three-year period and it is as yet unclear what catch up support will be available at a local level.

The strategic priorities for school funding remain:

- Investment in pupil/teaching resource to support learning outcomes.
- Investment in school resources.

Ysgol Owen Jones Primary School

Financial Performance 2020/21

Employee Costs	Actual
Employee Costs	£ 527,926
Total	£ 527,926

Supplies and Licences	Actual
Supplies	£ 20,348
Total	£ 20,348

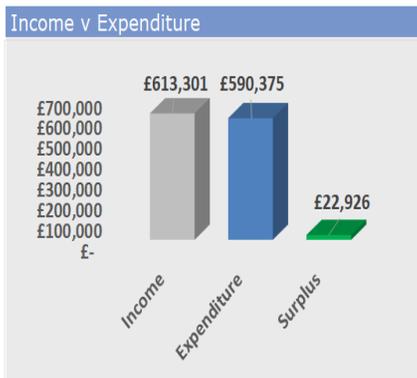
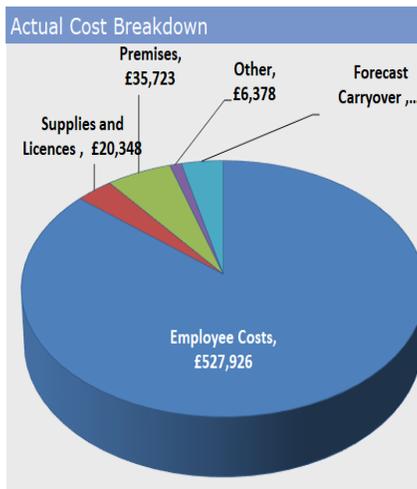
Premises	Actual
Premises	£ 18,207
Service Level Agreementd	£ 17,516
Total	£ 35,723

Other	Actual
Other	£ 6,378
Total	£ 6,378

Total Expenditure	Actual
	£ 590,375

Income	Actual
Carryover from 13/14	£ 2,694
Budget	£ 498,517
Other Funding	£ 112,090
Total Income	£ 613,301

Net	Actual
Projected Surplus 2014/15	£ 22,926



Attendance and Absence 2020 – 2021

Year Group	Autumn Term '20	Spring Term '21 (Until March 26 th)	Summer Term '21
Reception	94.3%	97.7%	88.9%
Year 1	94.4%	97.3%	93%
Year 2	94.4%	97.1%	96%
Year 3	95.7%	96%	96%
Year 4	96%	99.6%	95.4%
Year 5	93.6%	98.2%	93.6%
Year 6	94.1%	96.9%	96%

There were 3 Unauthorised absences during 2020/21. (Pupils marked late after registration closed).

Autumn Term 2 Spring Term 0 Summer Term 1

School Performance

Due to the Covid 19 pandemic and the disruption to the pupils learning again during the last academic year, the Welsh Government made the decision that all End of Key Stage Assessments would not take place for the Year 2020-21. Therefore, there is no End of Key Stage data to report on for last year.

School Curriculum

The Foundation Phase covers all children in school from Nursery age until 7 years old. The Foundation Phase Framework provides important Guidelines on the skills to be covered and the outcomes to be met. The National Curriculum continues up until the age of 11 years at Ysgol Owen Jones, when the children will be ready for their transition to National Curriculum at Secondary level.

Pupils at Ysgol Owen Jones receive a broad, rich and balanced education within the guidelines set out in the Curriculum. The National Curriculum is under change at the moment as we move to a new curriculum from September 2022. Both the Foundation Phase and the current National Curriculum are embedded within the new Four Purposes of Welsh Education those being:

- Ambitious, capable learners who are ready to learn throughout their lives.
- Enterprising, creative contributors who are ready to play a full part in life and work.
- Ethical, informed citizens who are ready to be citizens of Wales and the world.
- Healthy, confident individuals who are ready to lead fulfilling lives as valued members of society.

In preparation for the New National Curriculum for Wales, which becomes statutory in September 2022 and as part of the Mantle of the Expert Approach that we use for our Topic work, we have in general kept the overarching topics, but this change has provided staff with more independence in terms of what they cover. This will provide staff with greater opportunities to be creative and find topics that engage the pupils and fit with the MoE approach to teaching. It also enables staff to make better links between the different Areas of Learning of the New National Curriculum. Over the course of the year there will be a Geographical topic, Historical topic and a Scientific topic.

Early Years education is the foundation upon which the children build the rest of their lives. At Ysgol Owen Jones we aim to provide a happy, warm, secure, stimulating and orderly environment, where the opportunity for active learning is thoughtfully and purposefully planned.

Within the Foundation Phase of the school the pupils focus on seven areas of learning: Personal and Social Development; Literacy, Language and Communication; Mathematical Development; Physical Development; Welsh Language Development; Knowledge and Understanding of the World and Creative Development.

Each child is valued as an individual, the curriculum is everything a child experiences and not just a programme of activities. Assessment begins with initial assessment through daily observations. This, along with discussion with children and parents, provides information for transition to the National Curriculum programmes of work and statutory assessments in later years. At Ysgol Owen Jones we hope the children will always remember their 'Early Years' as being a special, exciting and wondrous time. The Foundation Phase covers ages 4-7 (Nursery to year 2).

Within Key Stage 2, the core subjects of the curriculum are Mathematics, English, Science and Welsh; these subjects have more teaching time allocated to them than the foundation subjects. They are also taught in cross-curricular fashion wherever possible to ensure a realistic understanding of the connections and parallels between differing subjects. In addition, teachers use termly assessment and pupils in all years are given a series of internal assessments including writing, reading, oracy spelling and mathematics. These diagnostic tests help future planning for both the individuals' needs and teachers planning. We assess using a web based commercial system, that is truly formative assessment. This allows us to be able to plan effectively for groups and individual pupils. In addition, there are national reading and numeracy tests designed to test pupils on their reading and computation skills. These provide staff with an indication of the progress of each child and the next steps that need to be taken to ensure growth and further progression.

Pupils experience and develop Information Technology skills across all areas of the curriculum and the school is well resourced in terms of ICT equipment, with class sets of iPads and Chrome Books available for pupils in all year groups.

Each class has an interactive whiteboard which is used to teach specific computer skills and support curricular work. The school has a rigorous acceptable use policy for accessing the internet and email.

Ysgol Owen Jones provides a personal, social, health, moral and cultural education to ensure that the children develop responsible attitudes and gain a positive self-image which will prepare them for the future. PSE (Personal and Social Education) enables children to become healthy, independent and responsible members of society. We encourage our pupils to play a positive role in contributing to the life of the school and the wider community. Our new School Habits of Brave, Creative, Kind, Healthy and Trust encourage children to think about not only themselves but the school as a wider community when they are in school and out. These habits incorporate the Four Purposes of the New National Curriculum for Wales, Professor Carol Dweck's Growth Mindset and Professor Steve Peter's Chimp Management Mind Model which focuses on developing good habits.

In some cases, specific topics are taught in a discrete way, such as SRE (sex, relationship education), but mainly Personal and Social Education is taught through cross-curricular work. We encourage the children to select and join in the many diverse extra-curricular activities on offer, which enhance the curriculum and are seen as an extension of the school day. Pupils are also encouraged to take part in a range of activities that promote active citizenship such as charity fund raising and special events.

A number of Self Evaluation strategies are used to gauge the effectiveness of 'Teaching and Learning' across the whole school which alongside our pupil tracking and National Test results feeds into the School Development Plan to ensure the school is constantly improving and providing the best possible education for our pupils.

Additional Educational Needs

Additional Needs is the term used to describe provision which is additional to, or different from, that provided by the school's already differentiated curriculum.

The policy was re-written and approved by the Governing Body in response to the publication of the revised Code of Practice for Wales. The policy is reviewed annually, with it last being reviewed in October 2019. The Governor with responsibility for this policy was Mrs Katherine Livesey until July 2020, until she finished as a school Governor. It is now the responsibility of Hayley Taylor.

IDENTIFICATION

On entry to Ysgol Owen Jones at 3+ or if transferring from another school, children's needs are identified through information received from parents, previous educational settings or other agencies and meetings are held to decide the nature of future provision.

From Reception to Year 6, pupils are identified and monitored using the recommended graduated approach. Concerns expressed by parents, class teachers or other agencies are considered and appropriate action initiated. Parents are informed immediately if concern is expressed by others.

PROVISION

Mrs Elizabeth Jones is the school's Additional Needs Coordinator. Mrs Jones works with the class teachers to ensure the Additional Needs pupils are being correctly supported and monitors their progress. We follow the graduated approach as recommended for the Primary phase in the S.E.N. Code of Practice.

SCHOOL ACTION

When a pupil is identified as having additional needs, the class teacher initially devises interventions which are additional to, or different from, those provided as part of the school's differentiated curriculum. If it is agreed to be appropriate, pupils are withdrawn from class for periods ranging from minutes to hours each week, to work in small groups or individually with the support teacher or teaching assistant. An insufficient progress an Individual Education Plan or IEP is drawn up; comprising 2- 4 specific targets for the child to achieve by a set review date.

SCHOOL ACTION PLUS

If it is felt that insufficient progress is being made despite appropriate School Action support, we are able to seek advice from external agencies, such as the Educational Psychology, Learning Inclusion, Behaviour Inclusion or English as an Additional Language Services. Following their input, their recommendations are implemented. School Action programmes are funded directly from the annual school budget. School Action Plus programmes may receive additional funding from the LEA.

If, despite the intervention outlined above, a child continues to demonstrate significant cause for concern, a request for Statutory Assessment may be made to the LEA, who will then examine all the evidence and consider whether such an assessment and issuing of a statement is necessary.

Pupils with additional needs:

Statements: 2 ; School Action Plus+ SLA: 1 ; School Action Plus: 4; School Action: 0

ASSESSMENT/REVIEWING PROGRESS

Formal assessments and reviews of educational progress are held twice yearly and behaviour plans termly. Children's progress towards their individual targets is assessed, and standardised attainment tests are carried out.

Parents are invited to participate in the review process, and the children themselves are asked to give their opinion of their progress. Parents are given a copy of the new Individual Education Plan, comprising the review report and new targets, and are asked to indicate their agreement with the targets set.

TRANSFER TO OTHER SCHOOLS (INCLUDING HIGH SCHOOL)

If a pupil with additional needs is transferring to another school, we take care to ensure that all relevant records and information are promptly passed on. A meeting is arranged prior to transition days with parents and the High School for a full a picture as possible can be passed on if possible, personal contact is made with the Head Teacher or Additional Needs Co-ordinator of the receiving school and enhanced transition is arranged.

MONITORING AND EVALUATING THE ADDITIONAL NEEDS POLICY

The policy is continuously under review in ongoing discussion with staff regarding the effectiveness of practice and provision. The main criterion for evaluation is the level of progress made by each child. We also consider levels of parental satisfaction expressed.

Welsh second language

Ysgol Owen Jones is an English medium school where lesson instruction is given through the medium of English. However, we are very aware of our role, as a school in Wales, in promoting and developing the use of Welsh as a living language. In addition to sessions where we teach Welsh as a second language, the school promotes the language as the working language of the school. Simple instructions are given through the medium of Welsh, where pupils hear the language and respond to it through action. Staff and pupils greet each other throughout the day using the medium of Welsh and pupils are encouraged and supported to use the short sentence patterns they know outside of the classroom in the playground.

Unfortunately, due to the Covid-19 restrictions were not able to hold our annual St David's Day Celebrations where we promote the Welsh Language and Culture of Wales and hold a St David's Day service. Normally during this service, parents are grandparents are invited to watch, each class perform Welsh songs, poems and stories and the winners of the different Eisteddfod competitions are also announced. We are hoping we can hold this event this coming March.

We are conscious that many of our pupils join us at varying times during their school careers. Welsh is taught as a second language throughout the school. All members of staff have been trained to deliver this subject. Training is supported by the LEA Athrawon Bro service who assist both pupils and staff.

Criw Cymraeg

To further develop the Welsh Language across the school we have created a 'Criw Cymraeg'. A group of pupils have been elected by their peers and will work alongside Ms Gould (Welsh Literacy, Language and Communication Lead) to further develop the use of Incidental Welsh and promote the Welsh culture.

The School Improvement Plan

The following targets for improvement have been confirmed with the school's Governing Body for the forthcoming academic year 2021–22:

1. Embedding SIP

To embed approaches that were introduced over the last two years and monitor their impact.

2. New National Curriculum for Wales

To continue to prepare and implement the New National Curriculum for Wales

3. Welsh SIP

To develop the teaching and learning of Welsh and the use of Incidental Welsh through the school

4. ICT / Digital Competency SIP

To develop digital of pupils and staff members

Policy Review detail

The following policies have been reviewed by the Governing Body during 2020/21. Copies of the policies listed can be requested from the school office.

- Anti-Fraud & Corruption
- Admission
- Complaints
- Anti-bullying
- ALN
- Capability
- CCTV
- DBS
- Drugs & Alcohol
- Disciplinary
- Educational Visits
- Fire Evacuation
- Food & Fitness
- Governor Visits
- Health & Safety
- Health & Care Needs
- Intimate Care
- Pay
- Redundancy
- Restraint
- School Closure
- Sex Education
- Smoking
- School Uniform
- Transition Plan
- Child Protection
- Safeguarding
- Medicine
- Blended Learning
- School Closure
- Prospectus
- Hygiene

School Initiatives

SCHOOL / ECO COUNCIL

The School Council and Eco Committee play an active part in the school and contribute to decisions the school makes through an active committee. The council and committee are democratically elected with representatives from each class. These pupils work with the Link teachers, Mr Caughter and Mrs Wynn to plan their actions for the year.

The School Council agreed the Participation Constitution and led the Christmas Jumper Day in December in support of Save Children and also organized for pupils to bring in donations for the Flintshire Food Bank. The School Council members also played an integral part in developing the new school PE kit as part of a new approach where the pupils come dressed in their PE kit on their PE day. The children created and shared a Powerpoint presentation to introduce the new kit and the expectations to all the different classes.

The Eco Committee have had another productive year with Mrs Wynn leading the Committee. They carried out a litter survey of the school grounds and by doing this discovered that there was also a lot of litter in the park. The committee then decided to do a litter pick around school and included the park also. They have also re-introduced grey food bin recycling into school. The Committee decided to put together a presentation to present to pupils, regarding the importance of walking to school and encouraged them to do this where possible. After receiving a letter from Mbale, which is our partner school, the committee wrote a letter back to the school informing them on the ways in which Covid has affected them and how they will look forward to school getting back to a more normal way of working.

E CADETS

Miss Simpson and Mrs Evans are our eCadets coordinators and work with the eCadets to encourage children to actively lead e safety in school. We are currently “ambassador” school for e-safety. The Ecadet meetings started again in September where the group discuss projects or challenges. Our eCadets create and present whole school services on cyber bullying, safe profiles, keeping safe online and many more internet-based issues.

FOREST SCHOOL

All children in the Foundation Phase have a weekly forest school experience where they develop a range of skills in this setting. As a result, children have a positive attitude toward the forest and nature in general.

SPORT / EXTRA CURRICULAR ACTIVITIES

Unfortunately, due to the Covid-19 restrictions and having to keep the children in class bubbles we were unable to hold extra-curricular clubs last year.

These clubs have commenced again since September, with the children having the opportunity to take part in a variety of extra-curricular clubs including: activity club, football, netball, art & design, early morning running club, brass, guitar, chess and choir.

SCHOOL BAND

Again, like the extra-curricular clubs the School Band could not meet during the last academic year. However, since September Mrs Liz Jones who leads the band has held weekly practices with the children and Daniel Davies performed at the Remembrance Service.

DONATIONS (F/Y 2020/21)

The school received a number of very generous donations over the year and the Governing Body, on behalf of the school, wish to thank all concerned.

PTA	Reading Books	£800.00
	Film Night	£276.00
Parents	Donation	£50.00
Liquid Roofing Ltd	Donation	£500.00
Soil Association	Donation	£150.00
Easter Raffle		£206.00

CHARITABLE DONATIONS MADE BY THE SCHOOL

Children in Need	£146.30
Christmas Jumper Day	£144.16

Unfortunately, during the last academic year, we were unable to continue our usual links with the local community, however we did hold two of our usual events including:

- Our Year 6 pupils delivered the Remembrance Service to the rest of the school on the school yard.
- A Whole School Christmas Concert named 'One Bright Star' was held in December on the School yard. The performance was led by our Year 6 pupils with all the other pupils also taking part. This event was filmed by a professional film company and parents were able to purchase DVDs of the concert.

School Building Provision & Maintenance

SCHOOL SECURITY

We have made every effort to ensure a safe and secure environment in which your children's education can take place. All external doors and gates are locked throughout the day.

Access to the school can be obtained through coded access. Visitors to the school cannot gain access

The external school area is monitored via CCTV cameras.

MAINTENANCE

The school roof was replaced in the Autumn term by the Local Authority and new storage has been created in the school along with the widening of the corridor outside the main office.

TOILETS

The school has unisex toilet facilities in the Nursery and Reception classes and separate toilet facilities for boys and girls in the rest of the school. There is a disabled toilet near the main entrance.

Each toilet area also has washbasins, liquid soap and hand driers / paper towels. The toilets are thoroughly cleaned daily by the caretaker.

The toilets also have signposts for hand hygiene and this message is shared regularly and monitored. The provision of all toilet facilities is hygienic and appropriate.

Ysgol Owen Jones

School Holiday dates and Training Days

2020/21

<u>Autumn Term 2020</u>		
Planning and Preparation Days	Tuesday through to Friday	1st to 4th September
School Opens *	Monday	7 th September
School Opens *	Tuesday	8 th September
All Reception to Year 6 Pupils return	Wednesday	9th September
Staggered Nursery Pupils start *	Monday	21st September
All Nursery Pupils to start	Monday	28th September
School Closes (half term)	Friday	23 rd October
School Opens	Monday	2 nd November
School Closes	Friday	18 th December
<u>Spring Term 2021</u>		
Training Day	Monday	4th January
School Opens	Tuesday	5 th January
School Closes (half term)	Friday	12 th February
School Opens	Monday	22 nd February
School Closes (Easter)	Thursday	25 th March
Training Day	Friday	26th March
<u>Summer Term 2021</u>		
School Opens	Monday	12 th April

May Bank Holiday	Monday	3 rd May
School Closes (half term)	Friday	28 th May
School Opens	Monday	7 th June
School Closes	Friday	16 th July
Training Day	Monday	19th July
Training Day	Tuesday	20th July

Staggered start dates for children returning in Autumn term